

## APPLICATION PROCESS (BOARD ROLE)

To assist you in obtaining a Florida dental hygiene license, the following steps are suggested. Completing these steps in the order listed will facilitate licensure.

- Electronic submission of NBDHE scores, ADEX scores, and Florida Laws and Rules Exam scores. ADEX scores are valid for 365 days.
- Submission of official, final transcripts.
- Submission of a credential evaluation and credential review application, if foreign trained.
- Submission of license verifications for each state license held, if applicable.
- Submission of current CPR certification.
- Complete the application online at: [www.flhealthsource.gov/mqa-services](http://www.flhealthsource.gov/mqa-services).

## THE BOARD OF DENTISTRY

The Board licenses and regulates dentists, dental hygienists, and dental radiographers in Florida.

Visit our website to learn more!

[www.floridasdentistry.gov](http://www.floridasdentistry.gov)

### Contact Information:

Florida Board of Dentistry  
4052 Bald Cypress Way, BIN C08  
Tallahassee, FL 32399  
850-245-4474

[info@FloridasDentistry.gov](mailto:info@FloridasDentistry.gov)

The Florida Board of Dentistry and the Florida Dental Hygienist's Association are separate entities, each with different roles. The Board, is the entity responsible for licensure and regulation of dentists in Florida.

## BOARD OF DENTISTRY BASICS- DENTAL HYGIENE



## ADDITIONAL APPLICATION INFORMATION

The ADEX and Florida Laws and Rules exam is administered by the CDCA. Visit [www.cdcaexams.org](http://www.cdcaexams.org) to register for examination and view candidate manuals.

ADEX scores are valid in Florida only if taken on or after June 1, 2010.

Transcripts must be sent from the school and include the graduation date and degree earned. We will not accept transcripts that were issued to student.

Full time practice must be demonstrated by active clinical practice providing direct patient care; full time practice as a faculty member at a CODA accredited dental or dental hygiene school; Full time practice as a student in a postgraduate CODA accredited dental school.

If applying for a Local Anesthesia certification, you must do so after obtaining your dental hygiene license. You may apply for this certification by logging on to you DOH account at [www.flhealthsource.gov/mqa-services](http://www.flhealthsource.gov/mqa-services). Along with the application, you must attach your local anesthesia training certificate and proof of current CPR certification.

## CONTINUING EDUCATION (CE) REQUIREMENTS

Dentist hygienists must complete 24 hours of approved CE each biennium, which is March 1 of each even year to February 28 of the next even year. Required courses include 2 hours of Prevention of Medical Errors, 2 hours of Domestic Violence every third biennium and current CPR certification.

**First Biennium Renewal:** If you are newly licensed and renewing your license for the first time you are only required to complete 2 hours of HIV/AIDS.



## ADDITIONAL KEY INFORMATION

**RENEWALS:** All CE courses are tracked through CE Broker. All licensees must submit courses to CE Broker at [www.CEBroker.com](http://www.CEBroker.com) in order to renew their license. All required CE's must be complete and renewal fees paid no later than February 28 of each even year.

**LICENSE VERIFICATIONS:** Florida license verifications are completed through Licensure Services, not the board office. You may request verification of your Florida license by visiting, [www.floridahealth.gov/licensing-and-regulation/public-records/certification/index.html](http://www.floridahealth.gov/licensing-and-regulation/public-records/certification/index.html).

**ADDRESS UPDATES:** All licensees are required to update their address with **10 days**.

